



'हर काम देश के नाम'  
रक्षा लेखा महानियंत्रक  
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No. AN-Coord/3154/e-Office

Dated: 01.10.2020

**IMPORTANT CIRCULAR**

**To,**

**All PCsDA/ CsDA (Main Offices)  
(Through CGDA Website)**

**Subject: Implementation of e-office.**

E-Office Project developed by National Informatics Center (NIC) was implemented in the office of the CGDA on 20.07.2020. This project is another milestone amongst other IT-initiative undertaken by the Defence Accounts Department in line with the Government of India's initiative on digital India through e-governance and paperless office.

2. Consequent upon its implementation, competent authority has desired that all offices under Defence Accounts Department may need to start their functioning on e-office in phased manner. In this regard all PCsDA/CsDA are requested to initiate requisite action on priority basis and for that they may approach NIC to purchase e-office software based on number of users in their office. If required, a detailed statement of case may be prepared and sent to HQrs office (IT&S Wing) for obtaining necessary approval.

  
(Rajeev Ranjan Kumar)  
Dy.CGDA(AN)

**Copy to:**

**IT&S Wing (Local) :** For uploading on CGDA website and to extend all assistance for infrastructure support and guide the field offices.

  
(Rajeev Ranjan Kumar)  
Dy.CGDA(AN)