

F. No. A-65061(55)/9/2020-Admin-CGA-Part(2)/ 2014
Government of India
Department of Expenditure
Controller General of Accounts

Dated: 16.11.2020

CIRCULAR

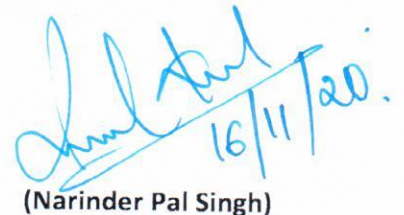
Subject: National Directives for COVID - 19 Management.

Reference is invited to orders/circulars related to COVID-19 issued by office of CGA and also the guidelines issued from M/s Home Affairs and M/o Health.

All officer & staff of their verticals are once again advised to take care of their health, wear mask properly and sanitize their hands regularly. In case of any symptoms like fever, respiratory problem or if feeling unwell, they may immediately inform their Section-in-charge/ reporting officer and the **MoHFW** guidelines may be followed. It is applicable even if any of the family members are having the symptoms. In this scenario, the concerned officers/staff must not come to office till they or their family members are cleared by health officials.

The Section-in-charge/reporting office may allow such individuals to work from home and **MUST REPORT** the same to Administration Section, O/o CGA. In view of the recent surge in COVID cases in this office, all the sections are advised to call the staff whose attendance is inevitable, for this week. Rest of the staff may work from home during this period.

This issues with the approval of Competent Authority.


16/11/20.

(Narinder Pal Singh)

Assistant Controller General of Accounts (Admn.)

To,

1. All Jt. CGAs in O/o CGA / Chief Controller (Pension), CPAO, Director, INGAF, New Delhi.
2. All Sections of O/o CGA, New Delhi.
3. Sr. AO(ITD) for uploading on Office of CGA's website.
4. Guard file

Copy for information to:

1. Addl CGA (SG)
2. Addl CGA (HR&O)
3. Addl CGA (A&FR)