

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/23

New Delhi, dated: 16.04.2021

**The General Managers  
(All Indian Railways/PUs)  
(As per standard mailing list)**

**Sub: Operationalisation of e-APAR module of HRMS-uploading of APAR on  
HRMS –reg**

**Ref: Board's letter No. PC-VII/2020/HRMS/23 dated 17.11.2020**

As advised vide Board's letter under reference, APARs of all Group 'C' employees for the year 2020-21 onwards shall invariably be initiated through e-APAR module of HRMS only and no physical APAR for 2020-21 shall be done. Further, the process of uploading the APAR of all Group 'C' employees for the last 10 years upto 2019-20 may please be fast tracked.

2. In this context, CRIS has also been advised to initiate the necessary steps for making this process seamless.
3. This issues with the approval of Competent Authority.



**(Jaya Kumar G)  
Deputy Director, Pay Commission-VII/HRMS  
Railway Board  
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Email: jaya.kumarg@gov.in**

**Copy to:**

- 1) MD/CRIS
- 2) Director, (GA)/Railway Board
- 3) Manager/HRMS/CRIS

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/23

New Delhi, dated: 17.11.2020


To,

**All General Managers,  
All Zonal Railways & Production Units**  
(As per standing mailing list)

**Sub : Launch of e-APAR module of HRMS.**

E-APAR module of HRMS has been launched by CRB & CEO through video conferencing on **16.10.2020**.

2. In this context, it is advised that the APARs of all Group 'C' employees upto 2019-2020 shall be scanned and uploaded in the e-APAR module of HRMS by 31<sup>st</sup> December, 2020. APARs of all the employees for the year 2020-2021 onwards shall only be initiated through the e-APAR module of HRMS. Details of operating this module have been provided in training sessions held by CRIS.
3. This issues with the approval of Competent Authority.

  
**(Jaya Kumar G)**  
**DDPC-VII & HRMS**  
**Railway Board**  
 PH. No. 011-47845125

No. PC-VII/2020/HRMS/23

New Delhi, dated: 17.11.2020

**Copy to:**

1. The DG, National Academy of Indian Railways, Vadodara.
2. The General Manager, CORE/Allahabad
3. The Director General, RDSO, Lucknow,
4. PFAs, All Indian Railways, PUs, NFR(Const).
5. The General Manager and FA&CAO, Metro Railway
6. The CAO and FA&CAO, COFMOW/New Delhi

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7. The CAO(Const), MTP(R)/Mumbai
8. The CAO(MTP(R) Chennai
9. The Director, CAMTECH/Gwalior
10. The Director (a) IRIEEN, Nasik, (b) IRICEN, Pune (c) IRIMEE, Jamalpur (d) IRISSET, Secunderabad
11. The Managing Directors RITES, IRCON, CRIS, IRFC, CONCOR, RVNL, DFCCIL, KRCL.
12. The Chairman-cum-Managing Director, Konkan Railway Corporation, New Delhi.
13. The Pay & Accounts Officer, Railway Board, Rail Bhawan, New Delhi.
14. The General Secretary, IRCA/New Delhi.
15. The Commissioner, Railway Safety, Lucknow.
16. Executive Director (Finance), RDSO, Lucknow.
17. The Chairman, RCC Lok Sabha Secretariat, New Delhi.
18. The Chairman, RRT, Chennai.
19. The Chairman, RCT.
20. The Chairman RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Calcutta, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
21. The Editor, 'Bhartiya Rail'.
22. The Editor, 'Indian Railways'.
23. The Chairman, Passenger Services Committee.
24. The Chairman, Passenger Amenities Committee.
25. The C.A.O. (A) MTP (G)/ Mumbai (B) MTP (G)/Chennai.
26. Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom Consultancy, Shivaji Bridge, New Delhi.
27. The Chief Mining Advisor, Ministry of Railway, Dhanbad.
28. The C.A.O. (Const.), Central Railway, Mumbai.
29. The Liaison Officer, VII CPC, All Indian Railways and PUs/RDSO/Trg. Institutes Metro Railway/COFMOW/CORE/RSC etc.
30. The Director (Movement) Railways/Calcutta.

  
 (Jaya Kumar G)

**Deputy Director, Pay Commission-VII/HRMS  
Railway Board**

No. PC-VII/2020/HRMS/23


New Delhi, dated: 17.11.2020

**Copy to:-**

1. The General Secretary, AIRF, Room No. 253, Rail Bhawan
2. The General Secretary, NFIR, Room No. 256 E, Rail Bhawan
3. Copy to all members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-C, Ferozshah Road, New Delhi
4. The Secretary General, Federation of Railway Officers' Association.
5. All India SC/ST Railway Employee's Association, Room No. 7, Rail Bhawan.

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6. All India O.B.C. Railway Employee's Federation, Room No. 48, Rail Bhawan
  7. The Secretary General, AIRPFA, Room No. 256-D, Rail Bhawan.
  8. The Secretary General, Indian Railway Promotee Officers Federation
  9. The Secretary, Railway Board Secretariat Service, Group 'A' Officers Association. Room No. 402, Rail Bhawan.
  10. The Secretary, RBSS Group 'B' Officers Association.
  11. The Secretary, Railway Board Ministerial Staff Association.
  12. The Secretary, Non-Ministerial Staff Association (Railway Board).

  
For Secretary, Railway Board

**Copy to:-**

**OSDs/PSOs/Sr.PPSs/PPSs/PSs/PAs to:-**

MR, CRB, Member(Infrastructure), Member(T&RS), Member (O&BD),  
Member(Finance), DG(HR) DG/RHS, DG/RPF, All Additional  
Members/Advisors/Executive Directors/Joint Secretaries, Directors/JDs/DS/DD/US  
Railway Board.

All Branches Railway Board