

F. No.3/3/2019-JCA  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)  
Establishment (JCA) Section  
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North Block, New Delhi  
Dated: 11<sup>th</sup> August, 2021


OFFICE MEMORANDUM

Subject: Non-receipt of important circulars in the Secretariat of the National Council (Staff Side) JCM.

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It has been brought to the notice of this Department by Secretary Staff Side, NC(JCM) vide letter No. NC-JCM/2021 DOPT(Gen) dated 06.08.2021 that copies of important circulars issued by the various Ministries / Departments are not received in the Secretariat of the National Council (Staff Side), JCM. It appears that some of the Ministries / Departments have not placed the Secretariat of the National Council (Staff Side) JCM on their regular mailing list.

2. Accordingly, it is requested that the Secretariat of the National Council (JCM) Staff Side may please be placed on their regular mailing list for the purposes of sending important Circulars issued by the concerned Ministries / Departments. Such Circulars may please be endorsed to Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi -110001.

  
(S.P. Pant)  
Deputy Secretary (JCA)

To

Secretaries of all Ministries/Departments to the Government of India

**Copy to:**

Secretary, Staff Side, NC(JCM), 13-C Ferozeshah Road, New Delhi