Tele : 25684645 Telefax : 011-25684946

Email: jditechs1@echs.gov.in

Central Organisation ECHS
Adjutant General's Branch
Integrated Headquarters of
MoD (Army), Thimayya Marg,
Near Gopinath Circle,
Delhi Cantt- 110 010

B/49711-NSC/AG/ECHS/Referral

23 Sep 2021

(All Regional Centres)

ECHS Branch Embassy of India Kathmandu (Nepal)

CORRIGENDUM: REFERRAL PROCEDURE TO EMPANELLED HOSPITALS FOR ECHS BENEFICIARIES

- 1. Please refer Central Organisation letter No. B/49711-NSC/AG/ECHS dated 15 Jul 2021 (Copy attached).
- 2. A referral policy was promulgated vide CO, ECHS letter under reference. A corrigendum is being issued to the letter under reference to promulgate the following aspects:-
 - (a) To delete provision of updation of ECHS cards by card readers by the Doctors at ECHS Polyclinics.
 - (b) A software solution has been implemented to enable ECHS beneficiaries to take referrals from Non Parent Polyclinics.
 - (c) To issue fresh list of Military Polyclinics
- In view of the above, following be added/deleted in the letter under reference:-
 - (a) The following be deleted:-

" Use of Card Reader At All Polyclinic

- 15. A card reader will be provided with the Doctor at each Polyclinic to read the details in the ECHS Card and also to save the Medical details immediately on occurrence. Hence, the referral will only function when the ECHS Cards/Valid instrument is available with the ECHS beneficiary ".
- (b) The following be added:-

"Referral From Non Parent Polyclinic

15. The procedure to be adopted by the non Parent Polyclinic to give referral to ECHS beneficiary to utilise the facility of Empanelled Hospital or Military Hospital within the Area of Responsibility of the Regional Centre of the non Parent Polyclincs is given in succeeding paragraphs.

16. Action by the ECHS beneficiary at non Parent Polyclinic.

- (a) The beneficiary will take action to report to the Doctor at non Parent Polyclinic as given at Para 4(a) & (b) of letter No B/49 1-NSC/ECHS dated 15 Jul 2021.
- (b) The ECHS beneficiary will ask for referral from the Doctor for the specialized medical condition either for Empanelled Hospital or Military Hospital.

17. Action by the Doctor at non Parent Polyclinic.

- (a) In case the non Parent Polyclinic is a Military Polyclinic the ECHS beneficiary will be given referral either to the affliated Military Hospital or Empanelled Hospital based on the following conditions:-
 - (i) If specialist for the required medical condition is posted and present in the Military Hospital as also adequate capacity to accommodate the ECHS beneficiary is available, the ECHS beneficiary will be referred to the Military Hospital.
 - (ii) If any of the a/m conditions are not met, the ECHS beneficiary will be referred to an Empanelled Hospital.
 - (iii) The OIC Military Polyclinic will endeavour to keep an updated data of the affiliated Military Hospital on the availability of specialists and also the beds.
 - (b) A sample referral to the Military Hospital is attached as Appx 'B'.
 - (c) In case the non-Parent Polyclinic is not a Military Polyclinic, then based on the medical condition the beneficiary will either be provided medical treatment at the Polyclinic or will be referred for further treatment to Empanelled Hospital located within the Area of Responsibility of the concerned Regional Centre of the non Parent Polyclinic (No Hospital will be specified). He/ she will be issued with a referral form which will have a referral number and basic details for the beneficiary. A sample referral form is attached as Appx 'C'.
- 18. Action by the OIC non Parent Polyclinic. The OIC of non-Parent Polyclinic will approve the referral using Digital Signature online and then referral will be visible to the OIC of Parent Polyclinic for approval.
- 19. Action by the OIC Parent Polyclinic. The OIC Parent Polyclinic will approve the referral using Digital Signature.
- 20. Once the OIC Parent Polyclinic approves the referral, then the non-Parent Polyclinic OIC will take a printout of the referral and hand over the referral to the out station ECHS beneficiary.
- 21. Action by the Dir Regional Centre. The OIC out station Polyclinic and the Dir Regional Centre will be responsible for such ECHS beneficiary for that particular referral and also for processing the IPD/OPD claims through UTI-ITSL".

- (c) Appx 'A' of letter No B/49711-NSC/G/ECHS dated 15 Jul 2021 giving out list of Military Polyclinics be replaced with fresh list of 107 Military Polyclinics which are now attached as Appx 'A'.
- 4. Para 16 and 17 be renumbered as 22 and 23 respectively.

(Rakesh Kakar)
Col (Retd)
Jt Dir (Stats & Automation)
for MD ECHS

Copy to:-

SourceDOTcom Pvt. Ltd: K7/35, DLF Phase-II Sector-25, Gurugram Haryana - 122002

M/s UTI-ITSL
UTI Bhawan Plot No-3, Sector-11
CBD Belapur, Navi Mumbai
Maharashtra -400614

: for info and necessary action

(Refer Corrigendum to letter No.B/49711-NSC/AG/ECHS

dated 15 Jul 21)

Ser No	Polyclinics	Туре	Regional Centre
1	Ahmedabad	С	Ahmedabad
2	Barmer	D	
3	Jodhpur	В	
4	Jamnagar	D	
5	Udaipur	D	
6	Vadodra	D	
7	Allahabad	D	Allahabad
8	Faizabad	D	Allallabau
9	Gorakhpur	D	
10	Varanasi	D	
11	Ambala	C	Anabala
12	Nabha		Ambala
13	Patiala	D B	
14	Bangalore (Urban)	A	Bangalore
15	Bidar	E	Dangalore
16	Belgaum	В	
17	Agra	C	Bareilly
18	Bareilly	C	Baromy
19	Dharchula	E	
20	Meerut	В	
21	Pithoragarh	A	
22	Ranikhet	E	
23	Chandimandir	С	Chandimandir
24	Shimla	C	
25	Rampur	TE	
26	Avadi	C	Chennai
27	Chennai	В	
28	Port Blair	D	
29	Coimbatore	C	Coimbatore
30 31	Wellington Dehradun	D A	Dehradun
32	Joshimath	E	Demadun
33	Landsdowne	E	
34	Roorkee	D	
35	Agartala	D	Guwahati
36	Guwahati	D	Jawanau
37	Jorhat	D	
38	Masimpur	D	
39	Misamari	E	
40	Shillong	D	

Ser No	Polyclinics	Type	Regional Centre
1 34-1	relative of the second	1	
41	Tawang	E	
42	Tenga	E	
43	Abohar	E E	Hissar
44	Bikaner	D	
45	Bhatinda	C	
46	Faridkot	C	
47	Hissar	В	
48	Sriganganagar	D	
49	Golconda	C	Hyderabad
50	Secunderabad	В	
	Bhopal	D	Jabalpur
51 52	Gwalior	D	block (20)
53	Jhansi	D	
54	Jabalpur	D	
55	Mhow	D	
56	Pipariya	E	
57	Saugor	D	Total Co.
58	Alwar	В	Jaipur
59	Jaipur	В	
60	Kota	D	
61	Mathura	D	
62	Amritsar	A	Jalandhar
63	Ferozpur	C	
64	Gurdaspur	A	
65	Jalandhar	A	
66	Akhnoor	D	Jammu
67	Bakloh	D	
68	Chamba	E	
69	Jammu	A	
70	Khanabal	E	
71	Leh	D	
72	Palampur	D	
73	Poonch	E	
74	Pathankot	D	
75	Rajouri	D	
76	Srinagar	D	
77	Samba	C	
78	Udhampur	С	
79	Yol	Α	
80	Kannur	В	Kochi
81	Kochi	В	
82	Barrackpore	С	Kolkata
83	Bengdubi	D	
84	Binaguri	E	
85	Gangtok	D	

Ser No	Polyclinics	Type	Regional Centre
86	Kolkata	В	
87	Kalimpong	E	
88	Lebong (Darjeeling)	С	
89	Fatehgarh	С	Lucknow
90	Kanpur	С	
91	Lucknow	С	
92	Karwar	D	Mumbai
93	Mumbai (Navy)	В	
94	Vasco-da-gama	D	
95	Amla	E	Nagpur
96	Delhi Cantt (BHDC)	A	Delhi I
97	Ghaziabad (Hindon)	D	Delhi II
98	Danapur (Patna)	С	Patna
99	Gaya	D	
100	Ahmednagar	C	Pune
101	Aurangabad	D	
102	Devlali	D	
103	Pune	В	
104	Panaji	D	
105	Ranchi	С	Ranchi
106	Trivandrum	A	Trivandrum
107	Vishakapatnam	C	Vizag

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Central Organisation ECHS
Adjutant General's Branch
Integrated Headquarters of
MoD (Army), Thimayya Marg,
Near Gopinath Circle,
Delhi Cantt- 110 010

B/49711-NSC/AG/ECHS

15 Jul 2021

(All Regional Centres)

ECHS Branch Embassy of India Kathmandu (Nepal)

REFERRAL PROCEDURE TO EMPANELLED HOSPITALS FOR ECHS BENEFICIARIES

General

- 1. All ECHS beneficiaries are provided medical cover through a network of Regional Centres and Polyclinics spread across the country and also Polyclinics located at Nepal. To provide Specialized Medical Cover ECHS beneficiaries are referred to Civil Health Care Organisation which have been empanelled by Regional Centres in their respective Area of Responsibility. The specialized Medical Cover is also provided by Military Hospitals and also by Research and Referral (R&R) Hospital located at Delhi to ECHS beneficiaries on being referred by ECHS Polyclinics.
- 2. There are ECHS Polyclinics which are located with a Military Hospital and have been nominated as Military Polyclinics. A list of 128 Military Polyclinic is given at Appx 'A' attached. The Military Polyclinics to manage Specialized Medical condition of its beneficiaries are first required to refer them to these affiliated Military Hospitals in case of availability of Specialized Medical Facilities in the Military Hospital. In such cases the beneficiary will either be treated at the Military Hospital or will be recommended/referred to empanelled Hospital for further management of the beneficiary.
- 3. A detail referral procedure is given in succeeding Paragraphs.

Referral To Empanelled Hospital Within The Area Of Responsibility Of The Regional Centre Of The Parent Polyclinic

- 4. Action by the ESM at Parent Polyclinic.
 - (a) The ECHS beneficiary on reaching the Parent Polyclinic will register and select a Doctor to be consulted through Kiosk/ICAT and a token will be generated which will have a queue number.

- (b) The ECHS beneficiary will report to the Doctor as per token/queue serial. Based on the medical condition, the ECHS beneficiary will either be provided medical treatment at the Polyclinic or will be referred for further treatment to empanelled Hospital or Military Hospital.
- 5. Action by the Medical Officer at Parent Polyclinic.
 - (a) In case the Parent Polyclinic is a Military Polyclinic, the ECHS beneficiary will be referred either to the affiliated Military Hospital or Empanelled Hospital based on following considerations:-
 - (i) If specialist for the required medical condition is posted and present in the Military Hospital as also adequate capacity to accommodate the ECHS beneficiary is available, the ECHS beneficiary will be referred to Military Hospital.
 - (ii) If any of the a/m conditions are not met, the ECHS beneficiary will bereferred to Empanelled Hospital.
 - (iii) The OIC Military policlinic will endeavour to keep an updated data of the affiliated Military Hospital on the availability of specialist and also the beds.
 - (b) A sample referral to Military Hospital is attached as Appx B.
 - (c) In case the Parent Polyclinic is not a Military Polyclinic then based on the Medical condition the beneficiary will either be provided medical treatment at the Polyclinic or will be referred for further treatment to Empanelled Hospital located within the Area of Responsibility of concerned Regional Centre (no Hospital will be specified). He/she will be issued with a referral form which will have a referral number and basic details of the beneficiary. A sample referral form is attached as Appx C.
- 6. <u>Action by the OIC Parent Polyclinic</u>. The referral form will be digitally signed by the OIC Parent Polyclinic and will hand over a print out to the ECHS beneficiary. No signature and/ or official seal is required to be put on the referral print out.
- 7. Action at the Empanelled Hospital. The ECHS beneficiary on reaching the Empanelled Hospital of his/her choice, within the Area of Responsibility of the Regional Centre will provide the referral form and valid ECHS Card to the Hospital. The Empanelled Hospital will access the UTI-ITSL site and feed the referral number. A claim ID will be generated from the UTI-ITSL site and the referral number and claim ID will get locked. The referral number now cannot be used at any other empanelled Hospital.

Referral From Parent Polyclinic For Hospital Out Side The Area Of Responsibility Of The Regional Centre Of The Parent Polyclinic

8. The procedure to be adopted by the Parent Polyclinic to give referral to ECHS beneficiary to utilize the facility of Empanelled Hospital or Military Hospital outside the Area of Responsibility of the Regional Centre of the Parent Polyclinic is given in succeeding Paragraphs.

- Action by the ECHS Beneficiary at the Parent Polyclinic.
 - (a) The beneficiary will take action to report to the Doctor at Parent Polyclinic as given at Para 4(a) & (b) above.
 - (b) The ECHS beneficiary will ask for referral from the Doctor for the Specialized Medical condition either for Empanelled Hospital or Military Hospital.

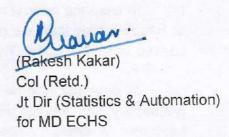
Action by the Doctor at Parent Polyclinic.

- (a) In case the referral has to be given to the Military Hospital outside the Area of Responsibility then the beneficiary will identify the Military Polyclinic affiliated to desired Military Hospital. The Doctor will generate the referral.
- (b) In case the referral has to be given to an Empanelled Hospital then the Beneficiary will identify Polyclinic closest to the Empanelled facilities where treatment is desired. The Doctor will generate online referral after entering necessary details.
- 11. Action by the OIC Parent Polyclinic. The OIC Parent Polyclinic will approve the referral using digital signature online and then referral will be visible to the OIC of out station Polyclinic for approval.
- Action by the OIC, Out Station Polyclinic. The Out Station Polyclinic in case is a Military Polyclinic then the OIC will have two options either to refer to Military Hospital or to Empanelled Hospital as per the status of availability of specific treatment at the affiliated Military Hospital. If the Out Station Polyclinic is a non Military Polyclinic, the OIC of the Out Station Polyclinic will approve referral to an empanelled hospital. Once the approval after exercising the option is given by the OIC of Out Station Polyclinic the referral will be visible to the OIC Parent Polyclinic to give print out to the ECHS Beneficiary.
- 13. Action by the ECHS Beneficiary. The beneficiary after collecting the referral will directly go to the referred Military Hospital or Out Station Empanelled Hospital w/o reporting to the concerned Out Station Polyclinic.
- 14. Action by the Dir Regional Centre In case of Out Station referral. The OIC Out Station Polyclinic and the Dir Regional Centre will be responsible for such ECHS beneficiary for that particular referral and also for processing the IPD/OPD claim through UTI-ITSL.

Use Of Card Reader At All Polyclinic

15. A Card reader will be provided with the Doctor at each Polyclinic to read the details in the ECHS Card and also to save the Medical details immediately on occurence. Hence, the referral will only function when the ECHS Cards/Valid instrument is available with the ECHS beneficiary.

- 16. All Regional Centres are requested to disseminate this information to Empanelled Hospitals and Polyclinics under their respective jurisdiction.
- 17. This supersedes CO, ECHS letter No. B/49711-NSC/AG/ECHS dated 27 Feb 2019.



Copy to:-

SourceDOTcom Pvt. Ltd: K7/35, DLF Phase-II Sector-25, Gurugram Haryana - 122002

M/s UTI-ITSL
UTI Bhawan Plot No-3, Sector-11
CBD Belapur, Navi Mumbai
Maharashtra -400614

: For info and necessary action.

Ser No	Polyclinics	Туре	Regional Centre
1	Ajmer	D	Ahmedabad
2	Ahmedabad	С	
3	Barmer	D	
4	Jodhpur	В	
5	Jaisalmer	D	
6	Jamnagar	D	
7	Udaipur	D	
8	Vadodra	D	
9	Allahabad	D	Allahabad
10	Faizabad	D	
11	Gorakhpur	D	
12	Varanasi	D	
13	Ambala	С	Ambala
14	Nabha	D	
15	Nahan	D	
16	Patiala	В	
17	Sangrur	В	
18	Bangalore (Urban)	Α	Bangalore
19	Bidar	E	
20	Belgaum	В	
21	Yelahanka (Bangalore)	D	
22	Agra	С	Bareilly
23	Bareilly	С	
24	Dharchula	E	
25	Haldwani	В	
26	Meerut	В	
27	Pithoragarh	A	
28	Ranikhet	E	
29	Shahjahanpur	D	Bhubaneshwar
30	Balasore	D	Chandimandir
31	Chandimandir		Chandinandi
32	Solan	D	
33	Shimla	С	
34	Rampur	E	Chennai
35	Avadi	С	Chennai .
36	Chennai	B	
37	Port Blair	D	
38	Coimbatore	С	Coimbatore
39	Wellington	D	

Ser No	Polyclinics	Туре	Regional Centre
40	Dehradun	A	Dehradun
41	Joshimath	E	2 S. Hoddin
42	Kotdwara	В	
43	Landsdowne	E	
44	Roorkee	D	
45	Saharanpur (Sarsawa)	D	
46	Agartala	D	Guwahati
47	Dimapur	D	Guwanau
48	Guwahati	D	
49	Jorhat	D	
50	Masimpur	D	
51	Misamari	E	
52	Shillong	D	
53	Tawang	E	
54	Tenga	E	
55	Abohar	E	Hissar
56	Bikaner	D	
57	Bhatinda	С	
58	Faridkot	С	
	Hissar	В	
	Sirsa	D	
	Sriganganagar	D	
	Golconda	C	Hyderabad
	Secunderabad	В	
	Bhopal	D	Jabalpur
	Gwalior	D	
	Jhansi	D	
	Jabalpur Mhow	D	
	ACCUPATION OF THE PROPERTY OF	D	
	Pipariya Saugor	E D	
	Alwar	В	loinus
	Bharatpur	C	Jaipur
	Jaipur	В	
	Kota	D	
	Mathura	D	
76	Amritsar	A	Jalandhar
	Ferozpur	C	valariuriai
	Gurdaspur	A	3700
79	Jalandhar	A	
	Kapurthala	C	
	Moga	C	

er No	LIST OF MIL Polyclinics	Type	Regional Centre
CI IVO			
82	Akhnoor	D	Jammu
83	Baramulla	D	
84	Bakloh	D	
85	Chamba	E	
86	Jammu	Α	
87	Junglot (Kathua)	С	
88	Khanabal	E	
89	Leh	D	
90	Palampur	D E	
91	Poonch	D	
92	Pathankot	D	
93	Rajouri		
94	Srinagar	D	
95	Samba	C	
96	Udhampur		
97	Yol	A	Kochi
98	Kannur	В	Rocin
99	Kochi	B	Kolkata
100	Barrackpore	D	
101	Bengdubi	E	
102		- D	
103			
104	Kolkata	В	
105	Kalimpong	E	
106		С	
107	Salt Lake	D	Lucknow
108	Fatehgarh	С	Luckilow
109	Kanpur	С	
110		C	Mumbai
11		В	
112	2 Mumbai (Navy)		
11	3 Mumbai (Upnagar)	D	
11	4 Vasco-da-gama	D	
11	A STATE OF THE STA	E.	Nagpur
11		C	
11	(01100)	A	Delhi I
	18 Ghaziabad (Hindon)	D	Delhi II
	19 Danapur (Patna)	C	Patna
	20 Gaya	D	
100 100	21 Ahmednagar	C	Pune
		D	
1 1	22 Aurangabad		

Ser No	Polyclinics	Туре	Regional Centre
124	Pune	В	
125	Panaji	D	
126	Ranchi	С	Ranchi
127	Trivandrum	А	Trivandrum
128	Vishakapatnam	С	Vizag

(Refer B) 49711-NSC/A. ECHS St. Jul 21

Ex-Servicemen Contributory Health Scheme Referral Form Polyclinic: STPC

OIC	Neighbor Polygie:	STPC SCNeme	ECHS 21.	Jul
Jt Dir (HS)	Brign ASHUTOSH	eled facility then piepse contact.		
	Brig 2 ANAND	9856247856		
	********NOTE: FOR 64KB SMART CARD HOLDERS, PLEASE USE CARD N	9524881979		
Referral Information	A SEE LASE USE CARD N	NUMBERS ONLY. PREFIX NOT REQUIRED******	***	
Referral No :		SALES DE LA COMPANION DE LA CO		# # # 5

Referral No :	042000004	
Validity Upto :	04300000177964	
Date Of Issue :	11-08-2021	
	12-07-2021	
No Of Session Allowed :	3	
Patient Type :	OPD	



Name Of Patient :	SDCDI TEST CARD THE		
Gender:	SDCPL TEST CARD TWENTY TWO Male	Age:	
UIDAI (Aadhar Number):	IWale	Relationship with ESM	12.1
Rank:	WO	Referred to:	Spouse
Service No :	WO	Category:	test
SM Name :	19099\$	Card No :	Semi Private
SM Contact Number :	SDCPL TEST CARD ONE		000004876029
	7005252881	Force Type :	Army
nical Findings		Email ID ;	89binod@gmail.com

Clinical Findings		Email ID ;	89binod@gmail.com
Blood Pressure (BP):	no		and a second
Pulse :			
Cardio Vascular System (CVS) :	no		
Respiratory System (RS) :	no		
Abdomen:	no		
	no		
Central Nervous System (CNS):	no		

Provisional Diagnosis

Provisional Diagnosis		
Clinical Notes :	Test	
Admission :	Test	
Investigation :	Test	
Consultation For :	Test	

Referred To	Referred To Service Hospital	EXPLICATION OF THE PROPERTY OF
Attendant Reimbursement :	No	Travel Reimbursement : No
Polyclinic Remarks :	Test	

This Referral Form is Digitally Signed, hence No Ink Signature is required

Officer In Charge STPC

Appendix c' (Refer B)49711-NSC/AG/ECHS dated Jul 21)

Ex-Servicemen Contributory Health Scheme

Referral Form Polyclinic - STPC

OIC	In case of Admission Attedical cover refused by	A CONTROL OF THE CONT
OIC	Brign ASHUTOSH	9856247856
Jt Dir (HS)	Brig 2 ANAND	9524881979

Referral Information		A Settle Section
Referral No :	04300000177963	
Claim ID :	Claim ID will be generated by ECHS empanelled facility	
Validity Upto :	11-08-2021	
Date Of Issue :	12-07-2021	
No Of Session Allowed :	3	
Patient Type :	OPD	and the second



Patient & ESM Information

Name Of Patient :	SDCPL TEST CARD TWENTY TWO	Age:	12.1	
Gender:	Male	Relationship with ESM	Spouse	
UIDAI (Aadhar Number):		Advised by :	- Special Control of the Control of	
Rank:	wo	Category:	Semi Private	
Service No:	19099\$	Card No :	000004876029	
ESM Name :	SDCPL TEST CARD ONE	Force Type :	Army	
ESM Contact Number :	7005252881	Email ID :	89binod@gmail.com	

Clinical Findings

Blood Pressure (BP):	no	74 715
Pulse :	no no	
Cardio Vascular System (CVS):	no	
Respiratory System (RS) :	no	
Abdomen :	no	

				2/2021
15			no	Central Nervous System (CNS):
				Provisional Diagnosis
			Test	Clinical Notes :
			Test	Admission :
			Test	Investigation :
			Test	Consultation For :
	ai III	A A A A A A A A A A A A A A A A A A A		
	II-II-	edical Facility Located within the AOR OFRC Deli	Referred To any ECHS Empanelle	Referred To
	No	Travel Reimbursement :	No	
		155 A.A. (ACT 55 TO 25 T	Test	
	ni-II No	Medical Facility Located within the AOR of RC Delh Travel Reimbursement :	Referred To any ECHS Empanella No	

This Referral Form is Digitally Signed, hence No Ink Signature is required

Officer In Charge STPC