



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)
OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)
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(Through Website)

Circular No. 222

No. AT/Tech/70/Vol- XXVIII
To

Dated: 02/12/2021

1. The Chief Accountant, RBI Deptt. of Govt. Bank Accounts, Central office C-7, Second Floor, Bandre- Kurla Complex, P B No. 8143, Bandre East Mumbai-400051
2. The Director of Treasuries of all states
3. The Manger CPPC of all Public Sector Banks including IDBI
4. The CDA (PD) Belvedere Complex, Ayudh Path, Meerut Cantt-250001
5. The CDA-618, Anna Salai, Teynampet, Chennai-600018
6. The Nodal Officers (ICICI/ AXIS/HDFC Bank)....
7. The Pay & Accounts Officer, Andaman and Nicobar Administration, Port Blair
8. The Pay & Accounts Officer, Govt. of Maharashtra, Free Press Journal Marg, Mumbai-400021
9. The Pay & Accounts Officer, No. V (Pensions), Delhi Administration, Tis Hajari, Delhi
10. Military and Air Attache, Indian Embassy Kathmandu, Nepal.
11. The all DPDOs
12. The Post Master Kathua, Jammu and Kashmir Circle, Srinagar
13. The SPARSH Wing, O/o the PCDA(Pensions), Allahabad.

Subject: **Submission of ANNUAL LIFE CERTIFICATE.**

Refe: (i)- Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Pension and pensioners' Welfare Office Memorandum No. 1(8)/2021-P&PW(H)-7468 dated 20th September,2021.

(ii)-Govt. of India, Min of Defence, Department of Ex-Servicemen Welfare, D(Pen/Policy), Room No. 222,'B' Wing, Sena Bhawan, New Delhi ID No. 3(3)/2020/D(Pen/Policy) dated 13.10.2021.

(iii)- O/o the CGDA, Ulan Batar Road,Palam, Delhi Cantt-10 letter No.5637/AT-P/Audit&Payments/Vol-VII dated 09.11.2021.

Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Pension and pensioners' Welfare Office Memorandum No. 1(8)/2021-P&PW(H)-7468 dated 20th September,2021 regarding Submission of Annual Life Certificate is reproduced for immediate implementation by the all Pension Disbursing Authorities.

2. As per provisions contained in above Office Memorandum, every pensioner has to submit Annual Life Certificate in the month of November for continuance of pension. Earlier, as a measure

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to enable an additional exclusive window to very senior pensioners, Department of Pension and pensioners' Welfare vide their OM No. 1/20/2018-P&PW(E) dated 18.07.2019 allowed the pensioners in the age group of 80 years and above, to submit Annual Life Certificate from 1st October onwards, instead of 1st November onwards, every year.

3. The different modes available to a pensioner for submission of Annual Life Certificate are once again summarized for Pensioners' awareness. An Annual Life Certificate can be submitted manually or digitally as per convenience of the pensioner:-

- (i)- Life Certificate can be recorded by Pension Disbursing Banks(PDAs), if the pensioner physically appears before the PDA.
- (ii)- Personal appearance of a pensioner will not be required, if the pensioner submits the Life Certificate Form signed by any 'designated official.' A pensioner who produce a Life Certificate in the prescribed form signed by persons specified is exempted from personal appearance. A list of designated officials specified for signing the Annual Life Certificate is attached at **Annexure.**
- (iii)- Pensioner can submit Annual Life Certificate online from home through Jeevan Pramaan Portal. The process of submission of Digital Life Certificate through "Jeevan Pramaan" may be seen at <https://youtu.be/nNMlkTYqTF8> . UIDAI has provided details of all biometric devices which are permissible for capturing biometrics of a person. Pensioners may visit the site www.uidai.gov.in to get information of all such devices.
- (iv)- India Post Payments Bank (IPPB) of Department of Posts alongwith Meity have successfully launched the initiative of the Department of Pension & Pensioners' Welfare: "Doorstep Service for submission of Digital Life Certificate through Postman" in November,2021. In order to make this facility available across the country, DoPPW roped in the India Post Payments Bank (IPPB) to utilize its huge network of Postmen and Gramin Dak Sevaks in providing doorstep facility to pensioners for submission of Life Certificate digitally. IPPB is utilizing its national network of more than 1,36,000 access points in Post Offices and more than 1,89,000 Postmen & Gramin Dak Sevaks with smart phones and biometric devices to provide Doorstep Banking Services. For leveraging this facility through Mobile, a pensioner has to download "Postinfo APP" from Google Play store. The process of submission of Digital Life Certificate through Postman may be seen at <https://youtu.be/cERwMU7g54> .
- (v)- Department of Pension and pensioners' Welfare was also instrumental in roping in an Alliance comprising 12 Public Sector Banks which do "Doorstep Banking" for its customers in 100 major cities of the country under Ease of banking reforms. PSB Alliance has introduced the service for collection of Life Certificates under the umbrella of Doorstep Banking. DSB Agent shall visit the doorstep of Pensioner to render the services. Services can be booked by the pensioners through any of the 3 channels i.e. Mobile App, Website or Toll Free Number.

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- Mobile App i.e. “Doorstep Banking (DSB)” can be downloaded from Google Playstore.
- Pensioners can access through Web Browsers i.e. <https://doorstepbanks.com/> & <https://dsb.imfast.co.in/doorstep/login>
- Through Toll free Number:- 18001213721, 18001037188.

In view of the above, all Pension Disbursing Authorities making disbursement of pension to the Armed Forces/Defence Civilian & Family pensioners are requested to kindly take necessary action for compliance the of Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Pension and pensioners' Welfare above memorandum. It is also requested to give wide publicity of the facilities amongst pensioners.

sd/-

(Bijay Kumar)

Asstt. Controller (Pensions)

Copy to:-

1. The Director, Govt. of India, Min. of PPG&P (DP&APw), 8 Floor, Janpath Bhavan, Janpath, New Delhi
2. The Dy. Secretary, Govt. of India, Min. of Defence, New Delhi
3. The Army HQrs, AGs Branch, PAPS4(6), DHQ PO-New Delhi
4. The Naval HQrs, Dte. Of Supply, Pension Section, DHQ, New Delhi
5. The Air HQrs, DP&PR, DHQ, PO New Delhi-11
6. The CGDA, Ulan Batar Road, Palam Delhi Cantt-110 010
7. The Officer-in-Charge, Pension Grievance Cell, Ministry of Defence, New Delhi
8. The Dy. Director of Audit (Defence Services) PCDA (P) Campus, Allahabad - 211 014
9. The Secretary. Kendriya Sainik Board, Min. of Defence, West Block-IV, Wing - V, New Delhi
10. The Pr.CDA (Navy), Cooperage Road Mumbai
11. The Jt. CDA (AF), Subroto Park, New Delhi
12. The Ashray Wing, O/o the CGDA, Ulan Batar Road, Palam, Delhi Cantt-110010
13. The Defence Pension Training Institute, (DPTI),Allahabad-211014

For information.



(S.C. Saroj)

Sr. Accounts Officer (Pensions)