

भारत सरकार  
वित्त मन्त्रालय, व्यय विभाग  
केन्द्रीय पेंशन लेख कार्यालय  
त्रिकूट-II भीकाजी कामा प्लेस  
नई दिल्ली-110066  
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOOT-II, BHIKAJI CAMA PLACE,  
NEW DELHI-110066  
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tec/Gallantry Award/26/2022-23/118

06.07.2022

**OFFICE MEMORANDUM**

**Sub:- Payment and reimbursement on account of LTC to the pensioners/Family pensioner of UT Chandigarh - reg.**

Attention is invited to this office OM No. CPAO/IT & Tech/UT Chandigarh/F.No.50/2020-21/64 dated 18.12.2020 vide which all the Central Pension Processing Centres (CPPCs) were informed that LTC facility has been extended by the Punjab Government to the pensioners/family pensioners. Copies of OMs issued by UT Chandigarh and Punjab Government on the matter were also circulated.

This office has been receiving queries regarding reimbursement of payment made to Union Territory of Chandigarh pensioners on account of LTC. This office has made necessary changes in e-scroll Format 'A' (copy enclosed) as well as CPAO server for payment and recovery of amount of LTC in respect of Union Territory of Chandigarh Pensioners.

This office has also carried out modifications in Format 'A' regarding Payment and Recovery of monetary allowances pertaining to Gallantry Awards and Police Medals to the CAPF personnel.

In view of the above, Heads of CPPCs/GBDs of all Authorized banks are requested to update the above mentioned changes in Format 'A' for future references.

This issues with the approval of the Chief Controller (Pensions).

**Yours Sincerely**

**Encl:- As above**

  
(Satish Kumar Garg)

**Sr. Accounts Officer (IT & Tech)**

**TO,**

- 1. Heads of CPPCs of All Authorized Banks (as per list)**
- 2. Heads of GBD of All Authorized Banks (as per list)**

**Copy to:**

- 1. PS to CC (P), CPAO**
- 2. Sr. TD, NIC (CPAO)**
- 3. PA to CA, CPAO**
- 4. PA to Dy. CA, CPAO**

**Electronic Format – A**  
**Electronic Format for Pension Payment**  
**Scroll (Corresponding to Annexure-XI of**  
**Scheme Booklet) (To be consolidated by**  
**CPPC)**

Sr.No	Field Name	Type	Maximum Width (character)	Description
1	CPPC-CODE *	C	7	BSR Code of CPPC
2	SCROLL CATEGORY *	C	1	'1' IF CENTRAL CIVIL GENERAL, '2' IF AIS PENSION '3' GOVERNMENT OF DELHI '4' OTHER EMOLUMENTS OF PRESIDENT
3	SCROLL NO*	N	5	'Scroll No. (Running Sl. No. For Financial Year).
4	SCROLL DATE*	D	8	Scroll Date (YYYYMMDD).
5	TRANSACTION ID**	C	35	Unique Transaction Identification no.
6	PENSION ACCOUNT HOLDING BRANCH IFSC CODE *	C	11	Pay Branch Code (IFSC Code).
7	PENSIONER NAME*	C	70	Pensioner Name
8	PPO NUMBER*	C	12	POST 1990 PPO No. and in case of Pre-1990 12 Digit New PPO no Issued by CPAO
9	OLD PPO NUMBER	C	30	Pre-1990 Old PPO No, not applicable for Post 1990 Cases.
10	ACCOUNT NO.*	C	20	Pensioner's S.B. Account No
11	PENSION CAT *	C	1	Category Of Pension
12	BASIC PENSION APPLICABLE	N	6	Basic Pension Before Commutation
13	PENSION COMMUTED AS PER RECORD	N	7	Amount of Pension Commuted.
14	ADDITIONAL PENSION PAID	N	7	Additional Pension Paid on Account of Age.
15	DEARNESS RELIEF PAID	N	6	Dearness Relief On Basic Pension (12) + Additional Pension (14) = 12+14
16	PENSION PAID (After Commutation If Any)	N	6	Basic Pension (12) Where No Commutation And Reduced Pension Otherwise (12-13)
17	PERSONAL PENSION PAID	N	6	Personal Pension
18	APPLICABLE PAY COMMISSION	N	6	5-5CPC; 6-6CPC; 7-7CPC
19	MEDICAL ALLOW PAID	N	5	Medical Allowance
20	INTERIM RELIEF PAID	N	6	Interim Relief
21	LTC (UT Chandigarh Pensioners) #	N	6	Leave Travel Concession #
22	GALLANTRY AWARD #	N	6	Gallantry Award #
23	COMMUTED VAL PAID	N	8	Commutated Value
24	DATE OF PAYMENT OF COMMUTATION	D	8	Date of Payment Of Commutation
25	DIFF COMMUTED VALUE PAID	N	8	Differential Commuted Value
26	DATE OF PAYMENT OF DIFF. COMMUTATION	D	8	Date of Payment of Diff. Commutation
27	DIFF GRATUITY AMOUNT PAID	N	8	Differential Gratuity Amount

Sr.No	Field Name	Type	Maximum Width (character)	Description
28	DATE OF PAYMENT OF DIFF. GRATUITY	D	8	Date of Payment of Differential Gratuity Amount
29	CONSTANT ATTENDANT ALLOWANCE PAID	N	8	Constant Attendant Allowance Paid for disability Pension
30	D.A. ARREARS	N	8	Arrears Amount
31	OTHER ARREARS	N	8	Other Arrears Amount
32	OTHER PENSION PAID	N	8	Other Pension Payment Paid
33	GROSS PENSION PAID*	N	8	Gross Pension Amount =(14+15+16+17+19+20+21+22+23+25+27+29+30+31+32)
34	CURRENT YEAR SUPERANNUATION PENSION RECOVERY AMOUNT	N	8	Current Superannuation Pension Recovery Amount
35	CURRENT YEAR FAMILY PENSION RECOVERY AMOUNT	N	8	Current Family Pension Recovery Amount
36	CURRENT YEAR COMMUTATION RECOVERY AMOUNT	N	8	Current Commutation Pension Recovery Amount
37	CURRENT YEAR GRATUITY RECOVERY AMOUNT	N	8	Current Gratuity Amount
38	PREVIOUS YEAR SUPERANNUATION PENSION RECOVERY AMOUNT	N	8	Previous Superannuation Pension Recovery Amount. ***
39	PREVIOUS YEAR FAMILY PENSION RECOVERY AMOUNT	N	8	Previous Family Pension Recovery Amount. ***
40	PREVIOUS YEAR COMMUTATION RECOVERY AMOUNT	N	8	Previous Commutation Pension Recovery Amount. ***
41	PREVIOUS YEAR GRATUITY RECOVERY AMOUNT	N	8	Previous Gratuity Amount. ***
42	LTC RECOVERY (UT Chandigarh Pensioners)#	N	6	Leave Travel Concession Recovery Amount#
43	GALLANTRY AWARD RECOVERY #	N	6	Gallantry Award Recovery #
44	INCOME TAX	N	8	Income Tax
45	NET PAID*	N	8	Net Amount Paid= 33-(34+35+36+37+38+39+40+41+42+43)
46	YEAR MONTH WHEN PAYMENT DUE*	N	6	Year & Month Of Pension Paid (YYYYMM)
	<b>Max Record</b>		<b>498</b>	453+45=498 Including Delimiter

**Note:**

1:- Data in file should be Pipe ( | ) delimited and records by a line break or end-of-line (EOL) (EOL) character i.e. Carriage Return/Linefeed (CR/LF).

2:- \* Mandatory Columns.

3:- \*\* Transaction ID should be unique in scroll.

4:- \*\*\* In respect of bifurcation of recovery amount in current and previous financial year, it was agreed upon by the committee members that till such time no bifurcation is available, Banks may show entire amount in the current years recovery column. However, going forward Banks should target to bifurcate the recovery amount as desired by CPAO.

5:- - If there is more than one credit in a pensioner's account then it can be different for each transaction.

6:- .# **Newly Added Columns LTC (UT Chandigarh Pensioners) & Gallantry Award Payment / Recovery.**