Appx E
(Refers to Para 3 (b) (i)
of this office letter No
12032/SPARSH/ORO/MP-6_dt _____
2022)

APPLICATION FOR ENCASHMENT OF ACCUMULATED ANNUAL LEAVE ON LAST DAY OF RETIREMENT (TO BE FWD TO PCDA (O) WITH COPY TO ORO/ MP-6)

Rank : Name : No:
Designation & Address:

No, of days encashment due: (Year wise details since_____)

Ser No	Year of Accumulation	Days of Leave	Total	Unit	Part II No & Date
1					
2					
3					
4					
5					
6					

Date: (Signature of the officer)

II
Recommended and forwarded

Certified that the officer is due ____days encashment of annual leave, vide GOI, MoD letter F14 (2)/98/D(AG)-IV dt 22 Mar 2001.

Unit: (Signature of IO alongwith Appt)

Dated:

https://www.staffnews.in