

No. 11012/21/98-Estt. (A)
Government of India
Ministry of Personnel, Public
Grievances and Pensions
Department of Personnel & Training
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New Delhi, dated the 11th November, 1998.

Subject: Delays in passing orders by the Disciplinary
Authorities.

The undersigned is directed to say that the Union Public Service Commission in its 47th Annual Report for the year 1996-97 has observed, inter alia, as follows:

"(iv) In passing orders by the Disciplinary Authorities also, delays still continue to occur. There were 175 cases as against 145 cases last year where orders were pending for issue for over six months".

2. Attention is invited in this connection to the instructions contained in the O. M. No.39/43/70-Estt. (A) dated 8.1.71, wherein it has been envisaged that it should normally be possible for the disciplinary authority to take a final decision on the enquiry report within a period of three months. In cases where it is felt that it is not possible to adhere to this time limit, a report may be submitted to the next higher authority indicating the additional period required and reasons for the same. It should also be ensured that cases involving consultation with the CVC and UPSC are disposed of as quickly as possible.

3. Though no specific time limit has been prescribed in the above O.M. in respect of cases where consultation with CVC and UPSC is required, it is imperative that the time limit of three months prescribed for other cases should be adhered to in such cases after receipt of the advice of the UPSC. All Ministries/Departments are, therefore, requested to dispose of disciplinary cases as quickly as possible within the time limit indicated above.


(Smt. S. Banthopadhyay)
Director (E-II)

To

All Ministries/Departments of the Government of
India.