



रक्षा लेखा प्रधान नियंत्रक (पश्चिमी कमान) चंडीगढ़
PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND) CHANDIGARH
FAX No- 0172-2741611-14
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No. Pay/II/Tech/94

Dated: 08.11.2023

Circular

To

All the AOGEs
Under PCDA (Army) Chandigarh

Subject: Deployment of Staff to Night Duty and payment of Night Duty Allowance – reg.

Reference: 1. GoI MoD ID No. 6(4)/88//D(Civ.I) dated 15.03.1990 (copy enclosed)

2. DoPT letter No. A-27016/02/2017-Estt.(AL) dated 13.07.2020 (copy enclosed)

It has come to the notice of this office that deployment of Industrial employees for Night Duty at various installations is being carried out by GEs and payment of Night Duty Allowance is made by respective AOGEs based on DO Part II OO published by GEs irrespective of the fact whether the employees are authorized for NDA or not or requisite sanction is accorded by the competent authority as desired vide GoI ibid letters.

It is pertinent to mention here that deployment of staff for Night Duty and payment of NDA is governed by GoI MoD ID No. 6(4)/88//D(Civ.I) dated 15.03.1990 and DoPT letter No. A-27016/02/2017-Estt.(AL) dated 13.07.2020. As per the provisions of ibid letters –

1. In addition to other conditions for grant of Night Duty Allowance, as per Annexure to the GoI letter dated 15.03.1990 only employees mentioned therein are eligible for NDA.
2. Employees, other than those mentioned in Annexure to ibid GoI letter, if deployed for Night Duty, requires approval of one level higher than the authority Competent to sanction NDA (Para 4 of ibid letter dated 15.03.1990 refers).

In view of the above, it is directed to re-examine Night Duty Allowance bills passed by your office during last 3 years in light of the ibid letters and a detailed report be submitted to this office.

ACDA (Pay)

Copy to:

1. The Officer Incharge IT&S (local) - For uploading on official website.

ACDA (Pay)

New Delhi, the 15th March, 1990

OFFICE MEMORANDUM

Subject: - Grant of Night Duty Allowance to civilian staff employed in Establishments under the Ministry of Defence.

The undersigned is directed to say that the question of grant of Night Duty Allowance to eligible categories of Defence Civilian employees other than those under the Department of Defence Production & Supplies has been under consideration of this Ministry for some time. Based on the recommendations of the Services Headquarters and in consultation with the Integrated Finance Division it has been decided that subject to the orders contained in Department of Personnel & Training O.M. No. 12012/4/80-Estt.(Allowances) dated 4.10.1989 which was circulated vide Ministry of Defence I.O. of even number dated 12.10.1989. Night Duty Allowance may be granted to the categories of employees mentioned in Annexure to this O.M.

2. All categories of employees (except Nurses) who are at present getting Night Duty Allowance as per existing orders in Ordnance Factories, Ordnance Equipment Factories and DCQA Orgn. will be eligible to get this benefit as per above mentioned DOPT orders dated 4.10.1989.

3. No Night Duty Allowance may be granted where night duty is an inseparable characteristic of the job itself e.g. Nurses and Sister-in-Charge of the hospitals.

4. The categories of employees not mentioned in Annexure to this O.M. will not be eligible for Night Duty Allowance. However, there may be some stray cases where staff is put on night duty. In such stray cases specific approval of an authority, one level higher than the authority competent to sanction Night Duty Allowance, may be obtained before sanction of NDA. However, it is reiterated that this should not become a general practice.

5. However, wherever OTA is payable, NDA will not be paid for the same period.

6. Under the above mentioned DOPT orders, computation and payment of Night Duty Allowance is to be made w.e.f. 1.1.1986. In some cases, arrears may have to be admitted. While sanctioning such arrears the Head of the Office/ Authority competent to sanction Night Duty Allowance shall satisfy himself, on the basis of relevant records maintained and produced, that the individual concerned had actually performed night duty and was entitled to Night Duty Allowance in the light of the above mentioned

The payment of Night Duty Allowance will be subject to the availability of funds under the Head 'Allowances'. In case additional funds are needed, the demand may be projected and payment may be made only after the requisite funds are made available.

8. These orders will come into force with effect from 1.1.1986.

9. This issues in consultation with the Integrated Finance Division vide their U.O. No. 354-PB of 1990.

M. Nath

(RAN NATH)

Under Secretary to the Government of India.

To

The Chief of the Army Staff.
The Chief of the Naval Staff.
The Chief of the Air Staff.

Copy to:-

1. Director (P),
Deptt. of Defence Production.

2. US/D(Inspection)

- For information and necessary action as per para 3 & 4 above

also
Copy/to:-

OFB, Calcutta.
DGQA/Admin-7(B)
RD/Pers-10
D(R&D)

DFA (AG) - 5 copies.
DFA (Navy) - 2 copies.
DFA (AF) - 2 copies.
DEPT (Estt. Allowances)

All Staff Side Members of the Departmental Council (JCM) of the Ministry of Defence.

Copy also to:-

The CGDA; All CsDA; All Sr. Dy. DADS; The DADS; The Asstt. Audit Officers (Defence Services), Kirkee, Kanpur, Bangalore and Allahabad; The Director of Accounts (Postal) APS Section Nagpur - 440001.

(Copies signed in ink to all CsDA).

RELEASE TO
 M. of D.O.M. No. 6(4)/88/D (Civ. I) dt. 15.3.1990

List of categories of staff identified for grant of Night Duty Allowance.

ARMY	Navy	Air Force
Gate keeper/ Darwan/Jamadar/ Sub Darwan	Gate keeper (Civ) Watchman/Chowkidar.	Wireless Operator Mechanics
Watchman/ Chowkidar.	Civil Motor Driver	Watchman.
Civilian Motor Driver, ^{over engine} ^{static, over watch & FLT Duty}	Durwan/Sub- Durwan/Jamadars.	MCDs
Supervisor 'A' & 'B' Security and Security Assistant	Supervisor 'A' & 'B' Ayah (Fire Brigade)	
Supervisor 'A' & 'B' Fire Bde/ Fireman Gde. I & II and Fire Bde Driver.	Fireman Gde. I & II	Fire Engine Driver
6. Telephone Operator/ Civilian Switch Board Operators/ Switch Board Asstts.	Telephone Operators	Leading hand fireman
7. Ward Sahayika and Mid Wife.	Driver (Fire Engine)/ Civil Motor Driver.	Fireman
8. Compounders and Dressers.	Compounder/Dresser	
9. Ambulance Drivers (Hospitals)	Ambulance Driver (Hospital)	
10. Driver Fire Engine		
11. Charginan (Security)		
12. Leading Hand Fire.		

[Handwritten Signature] CTC

5.3.90

Capi. *[Signature]*
 Adm. Offr.
 189 वायवीय सेवा कक्षा ७१६ (पुणे) बंगला ७
 १९९० ASC (Sup) Tunc ७

No.A-27016/02/2017-Estt.(AL)

Government of India

Ministry of Personnel, Public Grievances & Pension

Department of Personnel & Training

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Block IV, Old JNU Campus
New Delhi dated 13th July, 2020

OFFICE MEMORANDUM

Subject: **Implementation of Government decision on 7th CPC's recommendations on Night Duty Allowance (NDA).**

Consequent upon the decision taken by the Government on the recommendations made by the 7th Central Pay Commission on the subject of Night Duty Allowance, the following instructions are being issued in supersession of this Department's O.M.s No.12012/4/86-Estt.(Allowances) dated 04.10.1989 and OM No.15020/2/92- Estt.(Allowances) dated 05.05.1994 :

(i) Wherever the working hours have been arrived at after taking into account the night weightage factor, no further compensation may be admissible.

(ii) Night Duty will be defined as duty performed between 22:00 hours and 6:00 hours

(iii) A uniform weightage of 10 minutes shall be given for every hour of night duty performed.

(iv) The ceiling of basic pay for entitlement of Night Duty Allowance shall be Rs. 43600/- per month.

(v) The hourly rate of NDA equal to $\frac{[(BP+DA)]}{200}$ will be paid and the basic pay and DA for the calculation of NDA rates shall be the basic pay and DA prevalent as per 7th CPC.

(vi) This formulation will extend to all employees across all Ministries/Departments who were already in receipt of NDA.

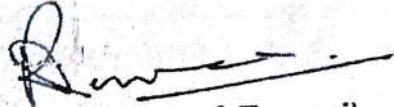
(vi) The amount of NDA will be worked out separately for each employee depending upon the basic pay the concerned employee is

drawing on the date of performing the night duty. The existing practice for giving same rate of NDA to all employees with a particular Grade Pay should be discontinued.

(vii) A certificate should be given by the supervisor concerned that Night Duty is essential.

2. The above instructions will be applicable with effect from 01 July, 2017.

3. Hindi version will follow.


(Rajendra Prasad Tewari)
Under Secretary to the Government of India

To

1. All Ministries/Departments of Govt. of India

2. NIC with a request to upload the O.M. on the website of DoPT.