

F. No. CS & Protocol/SPARROW/2022
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi -110 001

Dated: 29 .04.2024

OFFICE MEMORANDUM

Sub. IGOT courses completed during the Assessment Period; Inclusion of details in the Self-Appraisal while filling APAR.

Reference is invited to this office O.M. No. CS & Protocol/SPARROW/2022 dated 03.02.2023 on the subject cited above. All IP&TAFS Group 'A' officers were directed to suitably indicate in their Self Appraisals (Part II, Targets/Achievements of PAR Form) the details of trainings/courses enrolled/completed on 'iGOT' platform. Reporting and Reviewing officers were then expected that while assessing the performance of the officer they shall take cognizance of the IGOT Courses' details so furnished by the Officer Reported Upon (ORU).

2. Over the period IGOT has grown further into a large scale comprehensive learning platform with high quality training courses mapped to different competencies and thereby enables customized competency enhancement for civil servants.
3. Accordingly, undersigned has been directed to once again encourage all IP&TAFS Group 'A' officers to make best use of the immense capacity building opportunity offered by IGOT. It is further conveyed that from the Reporting Year 2024-25 onwards, all IP&TAFS Group 'A' officers shall mandatorily comply with the instructions laid under OM ibid, and include the details of the IGOT courses in their Self-Appraisal. As directed, Reporting/Reviewing officers shall consider, in their performance-assessment, the IGOT details furnished by ORUs.
4. It is requested to bring the above instructions to the notice of all concerned for strict compliance.
5. This issues with the approval of Competent Authority



(Harshvardhan Singh Khangarot)
Director (SEA)
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K.T.O.

To

1. CGCA, DoT, New Delhi-110001
2. DG,NICF, New Delhi-110047
3. Sr. DDG / DDGs of Accounts & Finance DoT
4. Sr. DDG (PAF), DoP, New Delhi-110001
5. All Pr. CsCA/ CsCA/ Joint CsCA (I/c)
6. All officers of IP&TAFS Group 'A' through website.
7. A.O. (SEA-II) for uploading the O.M. on DoT Website.
8. Office Copy

Copy to:

1. PSO to Member Finance) DCC
2. PSO to Advisor (Finance) DoT

