

भारत सरकार / GOVERNMENT OF INDIA  
रेल मंत्रालय / MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) / (RAILWAY BOARD)

No. 2025/LML-II/21/1

New Delhi, dated 31.07.2025

General Manager(s),  
All Zonal Railways  
All Productions Units  
Metro Kolkata Railway.

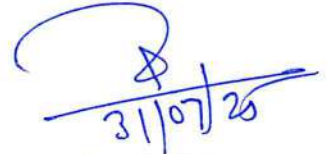
**Sub:- Clarification regarding Land license fee charged to Govt. Aided school.**

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The issue regarding the applicability of land license fee for Railway land leased/licensed to Government-aided schools, at par with Govt. schools, has been examined in the Board's office.

It has been decided with the approval of Board that the provisions for charging nominal land license fee, as stipulated in Railway Board's letters dated 05.11.2001 and 10.04.2003 for Government schools, shall also be applicable to Government-aided schools functioning on Railway land up to the date of issuance of the Master Circular on Policy for Management of Railway Land dated 04.10.2022. Subsequently, the land license fee for such schools shall be governed by the provisions contained in the Master Circular dated 04.10.2022.

This issues with the approval of Board (MI, MF and CRB&CEO).



31/07/25

(Pankaj Tyagi)  
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Railway Board  
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GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

No. 2002/LML/21/16

New Delhi, dt. 10-4-2003

The General Managers,  
All Indian Railways, Production Units &  
Metro Railway, Kolkata.

The Director General,  
RDSO, Lucknow.

Sub: Revision of nominal licence fee of railway land leased/licensed to Kendriya Vidyalayas, all other school and Welfare Organisations.

Ref: Board's letter No. 92/LML/21/14 dt. 11.5.92.

In supersession of Board's letter under reference, the licence charges for railway land licensed/leased to KVS and Welfare Organisation; would be as under:-

(i) K. V. S/Govt. Schools

Rs. 1000/- per acre subject to a minimum of  
Rs. 5000/- per annum.

(ii) Other schools

6% of the market value of land in terms of Board's letter dt. 5.11.01. For old cases of licenses where licence period has not expired, the fee may be revised to Rs. 1000/- per acre subject to a minimum of Rs. 5000/- per annum for remaining period or 10 years whichever is earlier. At the time of renewal, the fee may be revised in terms of Board's letter dt. 5.11.01.

(iv) Religious institutions/Staff Welfare Organisations (except Handicraft centres, Social Welfare Centres and Bharat Scouts & Guides)

Rs. 1000/- per annum

(v) Handicraft Centres, Social  
Welfare Centres and Bharat  
Scouts & Guides

Rs. 500/- per annum

This issues with the concurrence of the Finance Directorate of the Ministry of  
Railways.



(K. K. Gupta)  
Executive Director (DM)  
Railway Board

No. 2002/LML/21/16

New Delhi, dt. 10-4-2003

Copy to:

- (i) The FA&CAOs, All Indian Railways and Production Units.
- (ii) DAI/Railways (with 46 spares)



For Financial Commissioner/Railways

Copy to:

Addl. Members and Executive Director<sup>s</sup> of all Directorates of Railway Board.

Copy to: F(X)-I, E(W), Vigilance-III Branches of Railway Board.

GOVERNMENT OF INDIA (BHARAT SARKAR)  
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)  
RAILWAY BOARD

No. 2001/LML/21/14

New Delhi, dt. 5.11.01

As Correction Slip No.5

Addressed to:-

As per list attached.

Sub: Licensing of railway land to Welfare Organisation, private schools etc.

The existing Para 824 of Indian Railway Works manual, 2000 may be substituted by the following:

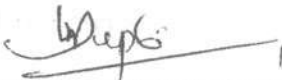
824 Licensing of Railway Land to Welfare Organisations, Private Schools etc.

- (a) For railway land licensed to temple committees, Railway Co-operative stores/Co-operative societies, handicrafts centres and other welfare organisations, a nominal fee as per extant rules should be recovered. Such proposals duly concurred by F.A. & C.A.O. and recommended by the General Manager would require the prior sanction of Railway Board
- (b) The licensing of railway land to all schools (Govt./Private) will require prior sanction of the Railway Board.
- (i) Kendriya Vidyalayas can be provided surplus land/ accommodation purely as a welfare measure at nominal licence fee decided by Railway Board from time to time. Similarly, surplus land can be licensed to State Govt.s for opening new school by the State Govt.s for benefit of children of railway employees at nominal licence fee.
- (ii) In areas, where educational institutions are not available or existing school facilities are not adequate to cater to the needs of wards of railway employees, railway land if it is sparable, may also be licensed to privately run schools on payment of annual licence fee @ 6% of the present market value of land. In such cases, licence agreements entered into with these organisations should provide for some direct control of the Railway over the functioning of such organisations including their financial affairs. Railways should also insist that the managing committees of such organisations comprise of some members of railway staff, or railways' nominated representatives. The school should obtain railway's approval to any charges/fees/membership fees etc. proposed to be levied by them. Likewise, Railway may stipulate preference in admission of children/wards of railway staff in such institutions to the extent of 75% of their intake. No compensation shall be

payable for any structures on railway land, in case Railway decides to terminate the agreement for violations of conditions or for any other reason whatsoever. Such proposals should be duly approved by CPO (with regard to need, capacity of school required for railway children after taking account of the existing facilities etc.) and concurred by F.A. & C.A.O. and recommended by the General Manager.

- (c) The period of lease for Railway land in such cases should not exceed 30 years. In the case of railway land leased to Kendriya Vidyalaya, the lease period may be 99 years.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

  
(DESH RATAN GUPTA) 1/11/20  
Director/Land & Amenities  
Railway Board