

RBE NO.44/2026

भारत सरकार / **GOVERNMENT OF INDIA**
रेल मंत्रालय / **MINISTRY OF RAILWAYS**
(रेलवे बोर्ड/Railway Board)



International Year
of Cooperatives

Cooperatives Build
a Better World

2026/E(Trg)/41/14**New Delhi, Dated: As signed**

The General Managers,
All Indian Railways & PUs.

The Director Generals/Director
All Centralized Training Institutes,
RDSO/Lucknow.

Sub: Revised Training Modules for officials of the Personnel Department and Ministerial Cadre staff.

Ref: Board's letter nos. E(MPP)/2017/3/30 dated 01.11.2021 (RBE 78/2021).

Training modules for Non-Gazetted Staff of Personnel Department were circulated to all Zonal Railways/ PUs vide above referred Board letters.

2. Indian Railways Institute of Financial Management (IRIFM) as the nodal institute has submitted the induction and refresher training modules for officials of the Personnel Department and all Ministerial Cadre staff other than Accounts dept.

2.1 After a comprehensive assessment Training module for non-gazetted staff of Personnel Department and Ministerial Cadre other than Accounts dept has been developed and approved by (DG/HR).

3. Accordingly, the Revised training module for Non-Gazetted Staff of **Personnel Department and Ministerial Cadre staff** has been scanned and uploaded under **Non Gazetted Training Circulars** on 'Indian Railways' website and can be viewed or downloaded from railnet.

4. Please acknowledge receipt. Hindi version will follow.

DA: As above

(Neelam Sharma)
Dy. Director-II, Estt. (Training)
Railway Board.
Ph No. 011-23047105

2026/E(Trg)/41/14**New Delhi, Dated: As signed**

Copy to:

- 1) The General Secretary, NFIR, 3 Chelmsford Road, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 2) The General Secretary, AIRF, 4 State Entry Road, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 3) The Secretary General, FROA, R.No.256-A, Rail Bhavan, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 4) The Secretary General, IRPOF, R.No.268, Rail Bhavan, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 5) All Members, Department Council & Secretary Staff side National Council 13-C, Feroz shah Road, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 6) The Secretary General, AIRPF Association, Room No.256-D, Rail Bhavan, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).
- 7) General Secretary, All India SC & ST Railway Employees Association, 171/B-3, Basant Lane Railway Colony, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

For Principal Executive Director (IR) /Railway Board

Copy to:

- i) PS & ED(PG) to MR, MoSR (S) & MoSR (R)
- ii) PSO/Sr.PPS to CRB, MF, M(Infra.), M(TRS), M(O&BD), DG(HR), DG(RHS) & DG(RPF)
- iii) Sr.PPS/PPS/PS to AM(Budget), AM(CE), AM(C&IS), AM(Comml.), AM(E&HM), AM(Fin), AM(HR), AM(L&A), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(RS), AM(Sig.), AM(Staff), AM(Traction), AM(T&C), AM(Tele), AM(TT), AM(Works), PED(Vig.), PED(Safety), PED(Coaching), LA,
- iv) ED(Plg.), ED(Accts.), EDCE(B&S), EDCE(G), EDCE(Plg.), ED(CHG), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev), EDEE(G), EDEE(M), EDEE(RS), EDE, ED(RRB), PEDE(N), EDE(Res), EDF, EDF(B), EDF(X)I, EDF(X)II, ED(H), JS(C), EDME(Chg.), EDME(Fr.), EDME(PU&W), ED(PC)I, ED(PC)II, EDRE, ED(Safety), ED(Safety)-II, IG./RPF(Hqs), ED(Sig.), ED(SP), EDRS(G), EDRS(S), ED(TD), EDTC(R), EDCE(P), ED(PM), ED(FM), EDPG, EDTT(F), EDTT(S), EDV(E), EDV(Elect), EDV(T), EDVE(S), ED(W).
- v) E(NG)I, E(NG)II, E(G), F(E)I, F(E)II, F(E)III, E(SCT)I, E(SCT)II branches of Railway Board.

Sl. No.	Module Code	Title of Programme	Target Group	Duration	Periodicity
I	CIP-01 (ARAMBH)	Common Induction Programme for NTPC (Non-Technical Popular Category)*	Newly inducted non-gazetted Ministerial staff (all departments other than Accounts)	02 Weeks	-
II	CIP-01(ARAMBH) +PIP-02(PRAVESH)	Induction Programme for Personnel officials.*	Newly inducted non-gazetted officials of the Personnel Department	02+01=03 Weeks	-
III	MRP-03 (UTKARSH)	Refresher Programme for officials	Serving Ministerial Staff of all departments other than Accounts	01 Week	Once in 3 years
IV	SRP-04 (VIDHIK-SHEMA)	Induction/ Refresher Programme for CLA and S&WI	Chief Law Assistants, Law Assistants, Chief Welfare Inspectors and Welfare Inspectors	01 Week	Initial induction or after every 5 year service

* The induction training programmes viz. **CIP-01 (ARAMBH)** shall be mandatory for all newly inducted Non-Gazetted Ministerial Staff and **CIP-01 (ARAMBH) along with PIP-02 (PRAVESH)** shall be mandatory for all newly inducted Non-gazetted Personnel Department staff, and should be completed preferably **within three months** of joining.