

Tr-13/21/2024-Training-DOP-Part (2)
Government of India
Ministry of Communications
Department of Posts
(Training Division)

Dak Bhawan, Sansad Marg
New Delhi – 110001
Dated: 17.09.2026

To

CPMG, All Circles
CGM, Parcel/PLI/CCS & RB Dte
Sr. DDG, PAF/ Vigilance, Postal Dte
Director, RAKNPA, Ghaziabad
CE-I/II- Postal Dte
JS & AF- Postal Dte
DDG, All Divisions in Postal Dte
GM, CEPT
Director, All PTCs

Subject: Completion of Courses on Procurement, Consultancy and Contract Management with Vendors- reg.

This is regarding the Capacity Building Programme for Group 'A' Officers on working with Private Vendors and Consultants. In this regard, RAKNPA has recently conducted two on-site workshops for senior officers at the Director/PMG level, with the objective of enhancing their understanding and capacity in effectively managing private vendors and consultants.

2. In continuation of the above workshops, RAKNPA has developed an online training course titled "**Management of Vendors and Consultants**", which is available on the iGOT Karmayogi and Dak Karmayogi (DKY) Portals. The course provides an opportunity for officers to further strengthen their knowledge and understanding of various aspects relating to the engagement and management of private vendors and consultants. In addition to the above course, the following courses available on the iGOT Karmayogi Portal are relevant to the subject matter and have been recommended by RAKNPA for undertaking by the officers:

Sr.	Course Name	Provider	Link
1.	Management of Vendors and Consultants	RAKNPA	https://portal.igotkarmayogi.gov.in/app/toc/do_114660030356078592135_rc/overview
2.	Digital Transformation: Effective Procurement and Project Management	National e-Governance Division (NeGD), MeitY,	https://portal.igotkarmayogi.gov.in/app/toc/do_11434423929951027218/overview
3.	New Initiative on Public Procurement Landscape of India	National e-Governance Division (NeGD), MeitY	https://portal.igotkarmayogi.gov.in/app/toc/do_1142402188575948801636/overview

4.	Procurement Services (Consultancy/Non-Consultancy)	Department of Expenditure	https://portal.igotkarmayogi.gov.in/app/toc/do_1138976951627939841425/overview
5.	Introduction to Contract Management	ISTM	https://portal.igotkarmayogi.gov.in/app/toc/do_1146154075268464641885/overview

3. In this regard, it is requested to disseminate the above information among all concerned officers and ensure that all IPoS officers at the JTS/STS/JAG/SAG levels in the respective Directorate/Circles/Units complete the aforesaid courses **by 31.10.2026**.


(Manoj Kumar)

Deputy Director General
(Training, WS, OL, Wlf & Sports)

Copy to
All Concerned officers
(Through e-office notice board and India Post Portal.)